

أولاً: التسجيل

رحلة مسؤول العهدة

إنشاء حساب جديد

تسجيل الدخول

الجدول المرافقة لنظام مكافحة المخدرات والمؤثرات العقلية

إنشاء حساب جديد بإدخال البيانات المطلوبة في الخانات المخصصة.

سوف يتم إعادة التوجيه مباشرة إلى صفحة الدخول

Your registration has been successful and you will be redirected to the login page .

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يتم الدخول
بواسطة
المعلومات
المدخلة مسبقاً،
وسوف يتم
إرسال كلمة مرور
مؤقتة للبريد
الإلكتروني
المسجل

يستكمل تسجيل
المنشأة بالضغط على
(Register
Establishment)
واختيار نوع نشاط
المنشأة

يمكن استعراض بيانات المنشأة عن طريق (Profile)
والتعديل عليها عن طريق (Update Profile)

ثانياً : تعديل بيانات المنشأة

The screenshot shows the SFDA dashboard with a sidebar on the left and a main content area. The sidebar includes navigation links for Home, Profile, Update Profile, and various actions like Import License, Clearance License, Dispense, and Transfer. The main content area displays several cards with counts: Establishments (1), Import Requests (10), Clearance Requests (0), Dispense Requests (0), Transfer Requests (0), Transfer Beneficiary (14), Destroy Requests (1), Establishment Custody (15), My Data Entries (0), and Pending Data Entries Requests (0).

The screenshot shows the 'Narcotic Drugs' form with the following fields:

- General Details:**
 - Name In Arabic * (empty)
 - Name In English * (S)
 - Type of Establishment * (Private Pharmacy)
 - Sector * (Private)
 - Governing Authority * (General Directorate Of Health Affairs Riyadh Region)
- Contact Details:**
 - Line 1 * (حي الملك فيصل 'شارع الملك فيصل')
 - City * (Riyadh)
 - Mobile * (0555555555)
 - Extension (empty)
 - Zip Code * (11411)
 - Email Address * (rora_lfe@yahoo.com)
 - Address In English * (King faisal street)
 - Justification (empty)

Buttons: Cancel, Next

بعد الدخول على
(update
profile)

يمكن تعديل
البيانات
وتحديثها

Narcotic Drugs

2 - Enter Custodian Details

Custodian Personal Details

First English Name *	Second Name *
.....
Family English Name *	Mobile *
.....	0555555555
Phone Number *	Extension
0112860421	
ID Number *	ID Number Expiry Date *
2020202020	10/10/2025
Custodian License Expiration Date *	ID Scanned Copy *
10/10/2025	<input type="button" value="Choose File"/> No file chosen
Qualification *	License Attachment *
Pharmacist	<input type="button" value="Choose Files"/> No file chosen
	<input type="button" value="Choose File"/> No file chosen
License Number *	License Expiration Date *
014-101-030-061-00935	2025/10/21

Custodian Emergency Contact Person Details

First English Name *	Second English Name *
.....
Family English Name *	Mobile Number *
.....	0507064135
Phone Number *	Extension
0114025962	

بعد الدخول على
(update profile)
يمكن تعديل
البيانات
وتحديثها

Phone Number *	Extension
0112860421	
ID Number *	ID Number Expiry Date *
2020202020	10/10/2025
Custodian License Expiration Date *	ID Scanned Copy *
10/10/2025	<input type="button" value="Choose File"/> No file chosen
Qualification *	License Attachment *
Pharmacist	<input type="button" value="Choose Files"/> No file chosen
	<input type="button" value="Choose File"/> No file chosen
License Number *	License Expiration Date *
014-101-030-061-00935	2025/10/21

Custodian Emergency Contact Person Details

First English Name *	Second English Name *
.....
Family English Name *	Mobile Number *
.....	0507064135
Phone Number *	Extension
0114025962	

You can't Edit Profile your Establishment has update Profile Request

Establishments 1	Import Requests 0	Clearance Requests 0	
Dispense Requests 0	Transfer Requests 0	Transfer Beneficiary 1	Destroy Requests 0

لا يمكن تقديم
طلبي تحديث في
وقت واحد حتى
يتم اتخاذ قرار
بالطلب السابق

إدخال بيانات الاستيراد (سنة الاستيراد وبيانات الجهة الصانعة والمصدرة والمستورد) ثم الضغط على NEXT

ثالثاً: الاستيراد

The dashboard displays the following request counts:

- Establishments: 1
- Import Requests: 10
- Clearance Requests: 0
- Dispense Requests: 0
- Transfer Requests: 0
- Transfer Beneficiary: 14
- Destroy Requests: 1
- Establishment Custody: 15
- My Data Entries: 0
- Pending Data Entries Requests: 0

Import License Request
Enter Import License Request

Import License Details

Import Year: Select Option License Expiry Date: 12/31/2023 12:00:00 AM

Importer: establishment - Private - SFDA Drug Type: Select Option

Trade Manufacturer Country: Select Option Manufacturer: Select Option

Exporter Country: Select Option Exporter: Select Option

Buttons: Cancel, Next

إدخال بيانات البند المراد استيراده ثم الضغط على Next للمتابعة أو الضغط على Add لإضافة بند آخر

Import License Request
Enter Import License Items

Import License Items Details

Drug Type: Non Compound Drug Dosage Form: Select Option Overfilling: Volume: Select Option Package Size: Quantity: Select Option

Trade Name: Volume: Volume Unit: Select Option

Generic Name: Act/Sub Concentration: Concentration Unit: Select Option Salt: Select Option

Factor: Concentration: Concentration Unit: Salt:

Buttons: Add, Previous, Cancel, Next

Import License Request

Add Attachment or Comment

Add Attachment/Comment

License Attachment (images, pdf, or word document)

No file chosen

Justification

إرفاق ملفات ذات علاقة

Import License Requests Filter Requests

Showing 1 to 6 of 6 entries

#	Import Number	Status	Importer	Exporter	Manufacturer	Created Date	Import Items	Action
1	IMP-2023-24136	Submitted	TEST1			27/02/2023	● tramadol	View
2	2016-S-8051	Completed	Thuriah Medical Center	FRESENIUS-KABI/LABESFAL	FRESENIUS-KABI/LABESFAL	18/05/2016	● MIDAZOLAM 5MG/10ML	View
3	2016-N-8053	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	18/05/2016	● PETHIDINE 50MG/2ML	View
4	2015-N-4769	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	09/02/2015	● PETHIDINE HCL	View
5	2015-N-4768	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	09/02/2015	● FENTANYL CITRATE	View
6	2015-N-4713	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	14/01/2015	● FENTANYL CITRATE ● PETHIDINE HCL	View

Showing 1 to 6 of 6 entries

لاستعراض طلبات الاستيراد المقدمة ومعرفة حالة الطلب
ويمكن البحث عن أي رخصة عن طريق أي معلومة مدخلة

Import License Requests Filter Requests

Showing 1 to 6 of 6 entries

#	Import Number	Status	Importer	Exporter	Manufacturer	Created Date	Import Items	Action
1	IMP-2023-24136	Completed	TEST1			27/02/2023	● tramadol	View
2	2016-S-8051	Completed	Thuriah Medical Center	FRESENIUS-KABI/LABESFAL	FRESENIUS-KABI/LABESFAL	18/05/2016	● MIDAZOLAM 5MG/10ML	View
3	2016-N-8053	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	18/05/2016	● PETHIDINE 50MG/2ML	View
4	2015-N-4769	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	09/02/2015	● PETHIDINE HCL	View
5	2015-N-4768	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	09/02/2015	● FENTANYL CITRATE	View
6	2015-N-4713	Completed	Thuriah Medical Center	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	FRESENIUS-KABI, MANUFACTURING, SAIPTY) LIMITED	14/01/2015	● FENTANYL CITRATE ● PETHIDINE HCL	View

Showing 1 to 6 of 6 entries

Request Details

Import license number IMP-2023-26136	Created Date 2023-02-27
Status Completed	Request Type Import Request

Import License

View License

Import License Details

Import Year 2023	Import Type Narcotic Drugs
Import Issue Date 2023-02-27	Import Expiration Date 2023-12-31
Importer Name TEST1 View Details	Requester Establishment Thurath Medical Center View Details
Exporter	Exporter Address KSA

تطبع الرخصة
برمز
الاستجابة
السريعة

رخصة استيراد الأدوية المشروطة
Regulation Permit of Narcotic Drugs

رقم الرخصة: IMP-2023-24136
تاريخ الإصدار: 27-02-2023
صالح الترخيص: 31-12-2023

The Saudi Food and Drug Authority according to the regulation of the United Nations single convention on Narcotic Drugs, 1954, Permits the importation of the following Narcotic Drugs into the Kingdom of Saudi Arabia, the provisions and instructions contained in the Law of Combating Narcotic Drugs and Psychotropic Substances and its regulation and Procedures and Controls for Narcotic Drugs and Psychotropic Substances shall be followed.

Importer TEST1	حساب التجاري
Address Thurath Medical Center	OLAYA
For	شركة مزاجية الطبي
Manufacturer	شركات الامتداع السعودية
Address KSA	تجارتها
Exporter	شركات الامتداع السعودية
Address KSA	تجارتها

Item	Trade Name	Generic Name	Conc.	Volume	Package Size	Quantity	Narcotic Drugs
1	tramadol	TRAMADOL	100 mg	None	30 Tablet	3000 Tablet	TRAMADOL-300mg

Total Number of Item : 1

يجب نقل وحفظ الأدوية والمستحضرات وفقاً لشروط النقل والتخزين الموصى بها من الشركة الصانعة مع ارتداء مؤثرات القياس لدرجات الحرارة
 Items must be transferred and stored according to the manufacturer guidelines and must be provided with a thermometer data logger.

مدير إدارة المستحضرات الخاضعة لرقابة
 Director of Controlled Products Department

سليمان بن خالد البويكان
 Sulaiman AL-Buraykan

امسح الكود أو استخدم الرابط أدناه للتحقق من الرخصة
 Scan the code or use the link below to check this permit authenticity and validity



<https://beta-cds.sfd.a.gov.sa/QRScanner/ValidateImportLicense/24136>

Page 1 of 1

Ministry of Health - Saudi Food & Drug Authority
 Kingdom of Saudi Arabia Riyadh - 4964 Northway, King Abdul Aziz - Postal P.O.Box 72273 Safi - Tel: +966 11 2036202 - Fax: +966 11 2723134

الهيئة العامة للغذاء والدواء
Saudi Food & Drug Authority

Welcome : خالد

- Home
- Profile
- Update Profile
- ACTIONS
- Import License
- Clearance License
 - Add Request
 - View Requests
- POOL
- Establishment Custody
- TRANSACTIONS
- Dispense
- Check Patient Dispense
- Transfer

Import Clearance Request

Import Clearance Details

Import Clearance Type
Select Option

Port *
Select Option

Import Clearance Details For Item

Import License *
Select Option

Trade Name *
Select Option

Clearance Amount *

Batch Number *

Bill Of Lading Number *

Bill Of Lading Date *
mm/dd/yyyy

Expiry Date *
mm/dd/yyyy

Invoice Details For Item

Invoice Number *

Invoice Date *
mm/dd/yyyy

Price Per Unit *

Item Price Currency *

يتم إدخال
نوع الدواء
(مخدر أو
مؤثر
عقلي)
ومطار
الوصول
وسوف
تظهر
تلقائياً
قائمة
برخص
الاستيراد
للاختيار
منها

الهيئة العامة للغذاء والدواء
Saudi Food & Drug Authority

Welcome : خالد

- Home
- Profile
- Update Profile
- ACTIONS
- Import License
- Clearance License
 - Add Request
 - View Requests
- POOL
- Establishment Custody
- TRANSACTIONS
- Dispense
- Check Patient Dispense
- Transfer

Invoice Details For Item

Trade Name *
Select Option

Clearance Amount *

Batch Number *

Bill Of Lading Number *

Bill Of Lading Date *
mm/dd/yyyy

Expiry Date *
mm/dd/yyyy

Invoice Details For Item

Invoice Number *

Invoice Date *
mm/dd/yyyy

Price Per Unit *

Item Price Currency *
Select Option

Price in SAR *

[Add](#)

[Cancel](#)
[Next](#)

يبدأ صرف الأدوية عن طريق اختيار المستحضر عبر الضغط على (Find)

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Action
Item-27262	00119752	2022-10-31	Ephedrine Hydrochloride 30mg/ml	EPHEDRINE	914	<input type="text"/>	Click to Add
Item-6446	0067257	2019-04-30	EPHIDRINE	EPHEDRINE	1000	1	Click to Add

بعد اختيار
المستحضر
والكمية يتم
ادخال بيانات
المريض وذلك
باختيار نوع
الاثبات ورقم
الهوية الوطنية
أو الإقامة
وتاريخ الميلاد
ومن ثم اختيار
(Get Patient
Info)

لتظهر بقية
المعلومات
الخاصة
بالمريض.

Items Details

Show 10 entries Search:

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Action
Item-27262	00119752	2022-10-31	Ephedrine Hydrochloride 30mg/ml	EPHEDRINE	914		Click to Add
Item-6446	0067257	2019-04-30	EPHIDRINE	EPHEDRINE	1000	1	Click to Add

Showing 1 to 2 of 2 entries Previous 1 Next

Selected Items

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Edit	Delete
Item-6446	0067257	2019-04-30	EPHIDRINE	EPHEDRINE	1000	1	Edit	Delete

Dispense Details

Patient Id Type * Patient Id *

Dispense Details

Patient Id Type * Patient Id *

birthdate [Get Patient Info](#)

Patient Name * Receipt Number *

Patient Age * Patient File Number *

Sex * Dispense Area *

Diagnosis * Nationality *

Duration Start Date * Duration In Days *

Duration End Date

Physician Details

Physician Name *

Duration Start Date * Duration In Days *

Duration End Date

Physician Details

Physician Name *

Recipient Details

Recipient *

Add Attachment/Comment

License Attachment (Images, pdf, or word document)

No file chosen

Justification

يمكن استعراض الوصفات المدخلة من خلال قائمة (Dispense)

وتصفية البحث من خلال خيارات البحث في أول الصفحة لسهولة الوصول للبيانات

ويتم التحقق من أحقية الصرف للمريض من خلال الضغط على

Controlled Drugs System

Dispense Requests

Filter Requests

License Expire Start Date: mm/dd/yyyy
 License Expire End Date: mm/dd/yyyy
 SubmitDateStartDate: mm/dd/yyyy
 SubmitDateEndDate: mm/dd/yyyy
 DispenseDocNumber:
 RecipientType: Select Option
 PatientType: Select Option
 Patient Age:
 Patient Name:
 Sex: Select Option
 Nationality: Select Option
 Patient ID:
 Pharmacist Name:
 Patient File Number:
 Receipt Number:

Find Export Data To Excel Clear

Show 10 entries Search:

#	Dispense Number	Status	Requester Establishment	Submission Date	Patient Id	Patient Name	Dispensed Items	Action
1	DIS-2023-2790017	Completed	Thuriah Medical Center	01/03/2023	1040074682	ADNIAN IBRAHIM ALSHAMMARI	● EPHIDRINE	View
2	DIS22-0629438	Completed	Thuriah Medical Center	01/09/2022	1072273202	Mrs. Khawlah Ahmed Suliman Alsarrah	● Fentanyl Citrate 0.05 mg/ml in 2ml	View
3	DIS22-0629276	Completed	Thuriah Medical Center	01/09/2022	2358681480	Mr. Anas Mohammad Saleh Abusalah	● Pethidine 50mg/ml in 2 ml	View
4	DIS22-0629261	Completed	Thuriah Medical Center	01/09/2022	2042054579	Mrs. Laila Abdullah Saleh Mohammed	● Fentanyl Citrate 0.05 mg/ml in 2ml	View
5	DIS22-0627923	Completed	Thuriah Medical Center	31/08/2022	1037310040	Mrs. Tahani Saad Salem Alharbi	● Fentanyl Citrate 0.05 mg/ml in 2ml	View
6	DIS22-0627911	Completed	Thuriah Medical Center	31/08/2022	1073278168	Mrs. Manar Ali Mohammed Alzaharani	● Fentanyl Citrate 0.05 mg/ml in 2ml	View
7	DIS22-0627892	Completed	Thuriah Medical Center	31/08/2022	1120196728	Mrs. Dalal Ali Mohammed Alshammari	● Fentanyl Citrate 0.05 mg/ml in 2ml	View
8	DIS22-0627871	Completed	Thuriah Medical Center	31/08/2022	1096667089	Mrs. Fauzi Saleh Ali Alhamadi	● Fentanyl Citrate 0.05 mg/ml in 2ml	View

Controlled Drugs System

Check Patient Dispense

Patient Id: Find

Dispense Number	Pharmacist Name	Requester Establishment	Duration Start Date	Duration End Date	Submission Date	Items
DIS-2023-2790017	MUSFER	Thuriah Medical Center	01/03/2023	21/03/2023	01/03/2023	● EPHIDRINE
DIS22-0426764	mohamed	Medileast pharmacy 4 company	01/01/0001	01/01/0001	19/06/2022	● LYRICA CAPS 75MGX56 SALES K
DIS22-0149155	mohammed Almiutari	Medileast pharmacy 4 company	01/01/0001	01/01/0001	02/03/2022	● LYRICA 150mgX56 SALES ● LYRICA CAPS 75MGX56 SALES
DIS21-0693746	Ali Abushammalh	Medileast pharmacy 4 company	01/01/0001	01/01/0001	05/12/2021	● LYRICA 150mgX56 SALES
DIS21-0492938	Dr. Abdurahman radidah	Medileast pharmacy 4 company	01/01/0001	01/01/0001	06/09/2021	● LYRICA 150
DIS21-0449717	Dr. Ali	Dr.sulaiman Alhabib Arryan Hospital	01/01/0001	01/01/0001	18/08/2021	● LYRICA 150
DIS21-0401053	Dr. Ali	Dr.sulaiman Alhabib Arryan Hospital	01/01/0001	01/01/0001	25/07/2021	● LYRICA 150
NarDi-20160423-14318	egab	Dr.sulaiman Alhabib Arryan Hospital	01/01/0001	01/01/0001	23/04/2016	● HIKMA MIDAZOLAM
NarDi-20160416-9489	egab	Dr.sulaiman Alhabib Arryan Hospital	01/01/0001	01/01/0001	16/04/2016	● FENTANYL

Add Transfer Request

Filter Items

Licence Expire Start Date: mm/dd/yyyy
 Licence Expire End Date: mm/dd/yyyy
 Active Substance: Select Option
 Item Id:
 Trade Name:
 Salt: Select Option
 Drug Type: Select Option
 Batch Number:
 Supplied Amount:
 ActiveSubstance Details:
 Dosage Form: Select Option
 Consumed Amount:

Find

Items Details

Show 10 entries Search:

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Action
Item-35994	0132242	2023-10-31	Fentanyl Citrate 0.05 mg/ml in 2ml	FENTANYL	2000	<input type="text"/>	Click to Add
Item-35993	00131768	2023-10-31	Pethidine 50mg/ml in 2 ml	PETHIDINE	384	<input type="text"/>	Click to Add
			Ephedrine				

اختيار البند المراد نقله وتحديد الكمية ومن ثم اختيار الجهة المستفيدة المراد نقل العهدة لها ثم اختيار اسم البند وسوف تظهر قائمة بنود المنشأة تلقائياً

Showing 1 to 10 of 15 entries Previous 1 2 Next

Selected Items

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Edit	Delete
Item-25565	0129612	2023-08-31	Fentanyl Citrate 0.05 mg/ml in 2ml	FENTANYL	240	<input type="text" value="40"/>	Edit	Delete

Choose Beneficiary

Beneficiary*

Add Attachment/Comment

License Attachment (Images, pdf, or word document)
 No file chosen

Justification

[Cancel](#) [Submit](#)

يمكن تصفية المستحضرات المراد أتلافها بحسب البحث في بداية الصفحة ومن ثم اختيار البند والكمية واسم الشركة المتلفة واستكمال إجراءات الأتلاف النظامية.

الهيئة العامة للغذاء والدواء
Saudi Food & Drug Authority

Welcome: خالد

- Home
- Profile
- Update Profile
- ACTIONS
- Import License
- Clearance License
- POOL
- Establishment Custody
- TRANSACTIONS
- Dispense
- Check Patient Dispense
- Transfer
- Destroy
- TASKS
- Manage Account
- Data Entry

Add Destroy Request

Filter Items

Licence Expire Start Date

Item Id

Drug Type

ActiveSubstance Details

Licence Expire End Date

Trade Name

Batch Number

Dosage Form

Active Substance

Salt

Supplied Amount

Consumed Amount

Find

Items Details

Show 10 entries Search:

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Action
Item-35994	0132242	2023-10-31	Fentanyl Citrate 0.05 mg/ml in 2ml	FENTANYL	2000	<input type="text"/>	Click to Add
Item-35993	00131768	2023-10-31	Pethidine 50mg/ml in 2 ml	PETHIDINE	384	<input type="text"/>	Click to Add
			Ephedrine				

Item Number	Operation Number	Operation Expiry Date	Trade Name	Active Substance	Available Amount	Quantity	Edit	Delete
Item-25565	0129612	2023-08-31	Fentanyl Citrate 0.05 mg/ml in 2ml	FENTANYL	200	<input type="text" value="10"/>	Edit	Delete

Enter Destroyer Company

Destroyer Company

Select Destroyer Company City

Destroyer Company City

Add Attachment/Comment

Licence Attachment (Images, pdf, or word document)

No file chosen

Justification

	الفهرس	
منشأة		تسجيل
	1.....	
المنشأة	بيانات	تعديل
	4.....	
6.....		طلب إصدار رخص الاستيراد
9.....		طلب إصدار رخص الفسح
		تسجيل الوصفات للأدوية المخدرة والمؤثرات العقلية للمنشآت الخاصة
		10
13.....		طلب نقل عهدة أدوية مخدرة أو مؤثرات عقلية
14.....		طلب إتلاف أدوية مخدرة أو مؤثرات عقلية